


Need to get organized? Pick a skill that you need help with and then select a resource to help you!

I Need To...	IB Approach to Learning Skills	Helpful Resources
PLAN!	Keep and use a planner to manage assignments	<ul style="list-style-type: none"> Do you like to handwrite your “to do” list? Create a bullet journal. Do you like to keep a digital organizer of your “to do” list? Use the Schoology calendar!  Using The Schoology Calendar As A Digital Planner Prefer to use your own document for tracking assignments? Make a copy and customize it to your needs! Version 1 Version 2
PLAN!	Plan short and long-term assignments; meet deadlines	<p>Do you have too much to do? Not sure where to start? Try organizing your school and life with the Eisenhower Matrix.</p> <p>Watch the video here and then use the template and tips here to get started</p>
PLAN!	Create plans to prepare for summative assessments	<p>Do you have a summative due soon? Need help planning to get it done well and on time?</p> <p>Try this Action Planning Graphic Organizer</p> <p>OR</p> <p>Try this Time Management Planner</p>
CUSTOMIZE!!	Understand how you learn best and take action to get the most out of school	<p>Do you know how you learn best? Take this 20 question quiz to determine your learning style and then see the recommendations for making the most from your school experience according to your learning style.</p> <p>What is your learning style?</p>
FOCUS!	Focus and Concentration	<ul style="list-style-type: none"> Do you like to listen to music to eliminate distractions when you study? Listen to this playlist to help boost focus and concentration. Do you have trouble focusing when it is time to study? The Pomodoro Technique will help you focus and build in breaks!

Generational Links: An Exploration of Social & Systemic Injustice and Community Narratives in Baltimore and Beyond

Unit by Baltimore City College High School,
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		▶ How to Use the Pomodoro Technique - Study Tips - Time Man...
ORGANIZE!	Keep an organized and logical system of files	<p>Do you have a hard time finding your work in your Google Drive? Spend some time organizing it and make your life easier!</p> ▶ How to Organize Your Google Drive Folders for School
TAKE NOTES!	Taking and Organizing Notes	<p>Do you need a better way to organize your class notes? Try Cornell Note Taking. A guide is here.</p> <p>If you would rather watch a video, check out the one below:</p> ▶ Cornell Notes Method of Taking Notes